

Meeting Minutes



Call to order. The regular meeting of the Coleman Area Library Board of Trustees was called to order at 7:00 pm on Tuesday, April 15, 2025

Members Present

Y Board President: Nancy Robison Y Board Vice President: Thomas Coon Y Trustee: Jeremy Longstreth
Y Treasurer: Jason Lewis Y Board Secretary: Greta Tigner Y Trustee: Lyndsy Bock
Y Director: Amy Comber Gross

Guests: Hannah Karl

Members Absent: None

Approval of Agenda. It was moved by Thomas Coon to approve the agenda. Seconded by: Jeremy Longstreth. All yes, motion carried.

Public Comment: None

Approval of Minutes. It was moved by Jason Lewis to approve the meeting minutes from March 2025. Seconded by: Jeremy Longstreth. All yes, motion carried.

Approval of Treasurer's Report. It was moved by Thomas Coon to approve the treasurer's report from April 2025. Seconded by: Jason Lewis. All yes, motion carried.

Approval of Bills. It was moved by Jeremy Longstreth to pay the April 2025 bills. Seconded by: Lyndsy Bock. All yes, motion carried.

Director's Report. A general library update was given. See attached report.

Unfinished business

- a. **Discussion of update to Board of Trustees Bylaws.** It was moved by Jeremy Longstreth to approve the proposed draft of updated Board of Trustees Bylaws with correction to change wording to "simple majority of three (3)" in section 6 regarding Quorum. Seconded by: Thomas Coon. All yes, motion carried.

New business

- a. **Discussion of Non-Resident Guest library cards.** It was moved by Jason Lewis to approve the Library Card Policy as presented with the understanding that existing non-resident cardholders would be "grandfathered in" with no fees. Seconded by: Lyndsy Bock. All yes, motion carried.
- b. **Discussion of FOIA policy.** It was moved by table the FOIA policy discussion until a future meeting.

Announcements. Next Board Meeting will take place on May 20, 2025

Adjournment. It was moved by Thomas Coon to adjourn the meeting on April 15, 2025 of the Coleman Area Library Board of Trustees at 7:47 PM. Seconded by: Jeremy Longstreth. All yes, motion carried.

Respectfully submitted, Amy Comber Gross, Library Director

Director Report for April 2025 Library board meeting

Events:

1. "Richard Descending," a One-Man-Play written and performed by Raymond Goodwin, will take place on April 25 at 6pm. A light dinner will be served.
2. On April 30 at 1pm DonElla Nielsen will be leading a Spring Cards craft with three different seasonal designs. Learn to stamp, layer, cut and paste to make beautiful hand-made cards
3. This summer our reading program theme is "Color Our World." Participants will embark on a journey of art and creativity, celebrating the ways in which art enriches our lives as well as learning the science of colors (prisms, rainbows and more). Our program is designed to inspire and engage readers of all ages. The library has already received a few donations for the upcoming summer program. Thank you to: Gene's Sales & Service, Healing Hideaway, Lewis Bros., and Children's Discovery Museum. Curriculum and software for summer is made possible by support from Library of Michigan and IMLS (Institute of Museum & Library Services).

Staff news:

1. Kelly will be retiring from the library at the end of May to spend more time with her family. She has been a wonderful asset to the library. We will all miss her very much!
2. Delilah will be starting work at the library in May and we're excited to help her transition from a loyal library volunteer to library staff.

Building Maintenance and Grounds:

1. A small plumbing part was replaced on the sink in the HVAC room due to a leak.
2. The timer for the streetlights "glitched" and has now been repaired.
3. A carpet cleaner was rented from the Dollar General for the community room carpet, due to several large stains left during an event.
4. DeMar Electric ordered the new lights for above the front desk and they are "in production." The funds for this project were made possible by the Library's Maintenance Endowment Fund held at the Midland Area Community Foundation.

Finances, Grants & Donations:

1. The library's new public computers were installed on March 24, 2025. These were funded by a grant from the Midland Area Community Foundation.
2. Tax payments have been received from City of Coleman, Geneva and Warren Township.
3. Unfortunately, several grants (from Michigan Humanities and Library of Michigan) that the library received in previous years have recently been terminated due to ongoing federal funding cuts. This is a cause for concern and will especially impact future summer reading programs. Planning and funding the 2026 summer program will require a great deal of creative thinking about how to continue to provide high-quality programs for our community without access to these grants.